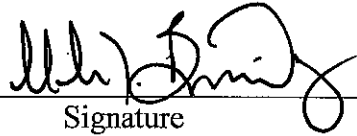


**Portage Public Schools
Monitoring Report**

Policy Type: Executive Limitation
Policy Title: (2.0) Global Executive Constraint

Certification

I hereby present my Monitoring Report on Executive Limitation, 2.0, "Global Executive Constraint" in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of June 8, 2015.


Signature

5.27.15
Date

Monitoring Report

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Policy Type: Executive Limitation

Policy Title: (2.0) Global Executive Constraint

2.0 POLICY LANGUAGE

The Superintendent shall not cause or allow any practice, activity, decision, or organizational circumstance which is either unlawful, imprudent, or in violation of commonly accepted business, educational and professional ethics and practices.

Interpretation

I interpret unlawful or imprudent to mean:

Any situation which violates Executive Limitations, any on-going violation of District Operational Policies or Regulations, or any failure to adopt any policy required by law or governmental regulation. Compliance is characterized by:

1. Adoption and dissemination to the appropriate staff members all of the Policies required by law and governmental regulation.
2. Compliance with Executive Limitations 2.1 through 2.11 as submitted through Monitoring Reports to the Board for each monitoring cycle. (Please note that Executive Limitation Policy 2.7 was deleted by the Board on December 8, 2014.)

The interpretation is reasonable because policies subsequent to Global Executive Constraint 2.0 further define the range of actions which are imprudent or unacceptable. The most recent monitoring cycle is used as a basis for compliance due to the fact that multiple reports may be submitted on any sub-limitation during the monitoring cycle, and some previously non-compliant items may have been corrected within the monitoring cycle. Finally, the failure to adopt legally required policies places the District in greater risk of being found to have acted unlawfully, contrary to governmental regulations, or contrary to community accepted business, educational and professional ethics and practices.

Report

1. All operational policies have been disseminated to appropriate staff. Currently, these policies are referred to as "Regulations." Once our transition to NEOLA Policies is complete, the District will have NEOLA Policies which will have been Board approved.
2. Monitoring Reports for Executive Limitations Policies 2.1 through 2.11 (except 2.7 as previously noted) submitted during the monitoring report cycle were all approved by the Board as a reasonable interpretation and evidence of compliance with Board Policies.

Compliance Statement

The organization met expectations.

Monitoring Report

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Policy Type: Executive Limitation

Policy Title: (2.0) Global Executive Constraint

Interpretation

I interpret in violation of commonly accepted business, educational and professional ethics and practices to mean:

1. Executive Limitations 2.1 through 2.11 as established by the Board.
2. District operational Policies and Regulations on conduct standards that address the following topics:
 - Ethics, conflict of interest and nepotism
 - Bidding/Procurement Procedures
 - Internal controls for processing financial transactions

Compliance is interpreted as:

1. Having Policies/Regulations/procedures in place that address conflicts of interest, nepotism, bidding/procurement procedures, and internal controls for financial transactions.
2. Dissemination of Policies/Regulations/procedures and training of appropriate administrative and supervisory staff as needed.
3. Annual audits to determine compliance.

Report

1. All Policies/Regulations/procedures have been reviewed by administration. As we transition to NEOLA Policies and Guidelines, we are incorporating those Policies/procedures/Regulations which are unique to Portage and eliminating/modifying those that may no longer most accurately reflect law and/or best practices.
2. All Policies have been disseminated to appropriate staff and training, as necessary, has taken place.
3. The annual financial audit found no issues of concern or non-compliance.

Compliance Statement

The organization met expectations.