

**BOARD OF EDUCATION  
POLICY GOVERNANCE RETREAT MINUTES**

**August 13, 2010**

The policy governance retreat of the Board of Education of the Portage Public Schools held on Friday, August 13, 2010, was called to order at 8:30 a.m. by President Hollenbeck in the Basement Conference Room of the W.E. Upjohn Institute for Employment Research, 300 S. Westnedge, Kalamazoo, Michigan.

Board Trustees Present: Kevin Hollenbeck, Geoff Howe, Melanie Kurdys, Rusty Rathburn, Bo Snyder, Randy Van Antwerp, and Joanne Willson

Board Trustees Absent: None

Others Present: Marsha Wells, Superintendent

**POLICY GOVERNANCE SESSION**

Discussion continued from the prior day regarding effective board governance indicators, processing some of the key concepts.

**CLOSED SESSION**

**Motion offered by Mr. Rathburn, supported by Mrs. Kurdys, that the Board of Education move into closed session for discussing periodic personnel evaluations [Section 8 (a) of the Open Meetings Act]. Upon a roll call vote, all Trustees present voted in favor of the motion.**

The Board moved into closed session at 9:00 a.m.

The Board returned to open session at 10:30 a.m.

**Motion offered by Mr. VanAntwerp, supported by Mr. Snyder, that the Board of Education approve the 2010/11 Superintendent Goal Statements, as presented, and subject to minor revision per Board discussion. Motion passed unanimously.**

**Policy, Bylaw and Operating Procedure Review.** Discussion continued to clarify or strengthen board operations regarding meeting management, professional development of board members, board visits to schools, mentors for new members, handling of agenda requests, policy changes, adherence to policies, board self-evaluation, board packet distribution, curriculum presentations at board meetings and the district balanced scorecard that reflects progress toward strategic goals.

**Motion offered by Mrs. Willson, supported by Mrs. Kurdys, that the Board of Education accept the Balanced Scorecard Performance Targets & Achievements, as presented. Motion passed unanimously.**

**Long Term Strategic Planning and Goal Setting.** Discussion of the district's strengths, weaknesses, opportunities and threats took place in order to pursue consideration of a vision for the district in 2020. Trustees described various attributes of a consistently high performing district as part of that future vision, which also aligned with stakeholder feedback received in the

spring 2010 community survey. It was agreed that the board would continue to pursue discussion in this matter throughout the school year.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Marsha Wells  
Secretary Pro Tem