

Site-Base Meeting Minutes

Tues., 9/16/08

Members present: Hyun Berkley, Diane Aardema, Jennifer Jackson, Susan Roberts, Andrea Justus, Lissa Hartridge, Joni Mills, Jenny Taffee, Karen Bankston, Kristin Hanson

Introductions of members

I. Housekeeping

- each member has a Site-Base binder
 - o papers should be filed in appropriate sections of binder: minutes, roster, agenda
- reminder that meetings are confidential
 - o Lissa Hartridge gave a brief education on the history of site base and explanation of confidentiality
 - o site-base is to empower buildings to do what is best for students (bottom line)
 - o not all PPS schools are site-based
 - o any legitimate concern brought to the committee is discussed
 - o when discussing personnel or situations in the building, there is a set of *norms* for the group
 - confidentiality – if a topic is confidential, it does not leave the meeting
 - Susan Roberts added that this includes not talking with “best friends”
 - We DO have a responsibility to confront/correct someone outside the team if they are sharing inaccurate information, but we do not offer information from our meetings
 - all norms are printed at the top of this meeting’s agenda
 - o decision-making – vote with a “fist of five”
 - five fingers – fully support
 - four fingers – strong, but not full support
 - three fingers –
 - two fingers – in disagreement, but not totally against
 - one finger – need more information; unable to vote yet
 - fist – completely opposed; we will not move forward without more discussion
 - o equal ability to share during meetings for all members of the committee
 - o we have the ability to call in any administrator w/in the district to attend a meeting to help us accomplish our goals

II. Goals for 2008-09 school year

- Safety Goal: First grade indoor recess

- Sub-committee update – we currently have a number of activities to use in “centers”
 - Currently all 65+ first graders are in the gym with the two playground supervisors; we would like more support/parent volunteers to be able to offer more options and more supervision for the kids
 - Recess supervisors are already trying these activities/centers and having success and enjoying it!!
 - Volunteer Phone Tree idea – target first grade parents through first grade newsletters to see what kind of response we get; also bring it up at Kristin Hanson’s parent night this Thursday; through Susan’s CEL newsletter; at PTO tonight; possibly even have teachers call parents to ask for help; possibly post information on the website
 - Character Education Goal: Bullying
 - Three Types of Bullying
 - Physical
 - Verbal/emotional
 - Relational
- Our counselor, Chris Palmer, will be working with teachers to implement this education
- III. Enrollment Status at CEL
- Susan Roberts gave a quick update that we are full, full, full. AI is currently using the activity room; half the gym will be used when needed
 - Discussion on working early to “Welcome” new families to CEL with the redistricting plan
- IV. Next Meeting – tentatively Tuesday, October 14, 2008
- Adjourned 5:09 p.m.