

SBDM MEETING MINUTES
April 18, 2011

The meeting was called to order at 4:05.

Members present: Nancy Haas, Lori Kirshman, Zac Crouch, Chelsea Herriman, Darcee Thomas, Jennifer Jackson, Cathy Hull, Amy Coon, Laura Jaeger, Lissa Hartridge and Todd Heerlyn.

- I. Public Comment
 - A. N/A
- II. Informational
 - Nancy's Report:
 - A. Nancy discussed some of the upcoming happenings for the last quarter of school. She reminded members that the Book Fair is going on right now. She also explained that many issues about budgeting and other rumors are going around pertaining to next year. A few of those things include: outsourcing administrative assistants, 1st shift custodians, guidance counselors, media specialists (loss of instruction), and reading specialists. The School Board meets tonight to discuss potential happenings for the 2011-2012 school year, however Nancy doesn't believe any decisions will be made tonight.
 - B. Nancy explained to the team the completing class list for next year will be delayed until we have a better idea of how many sections will be available for each grade level.
- III. New Business
 - A. MEAP results were presented and discussed (district report). Nancy discussed looking at students that are close to being proficient and targeting them for support. Grade level teams made recommendations for previous grades teachers to help support student needs. Writing is an area that needs continual improvement and MEAP practice writings will be a focus in the future.
 - B. Nancy discussed the parent survey drafts and what the state is requiring for school improvement. The team agreed the survey was satisfactory and will be sent home in Friday Folders and return by the following week. The team will review results in May.
 - C. Fourth grade parents were surveyed regarding field trips for their future fifth graders. The general look is that the parents want the students to experience all of the fifth grade activities/trips. A few recommendations were to maybe drop fifth grade t-shirts or DVDs. These topics will be addressed in the fall. Fifth grade parents will be surveyed following the Greenfield Village trip to see how they felt about the year's events.
 - D. Nancy discussed how each grade will be looking next year. She stated that the numbers in first grade and fifth grade are going to be high and the team discussed where an extra section would be beneficial. Kathy commented that we usually get 10 to 14 new 1st graders each year in

addition to those already enrolled. A kindergarten teacher is retiring and there is no job sharing in first grade (district policy). Our early elementary Special Education teacher is being reassigned to Portage Central. The upper elementary Special Education teacher will cover the whole school with a .25 Special Education consultant. The team discussed class sizes and student needs. The team voted fist of five regarding the addition of a 5th section of first grade or a 4th section of fourth grade. The entire team supported adding the section of 1st grade. The budget is a deciding factor on these decisions. Nancy also told the group that all day, every other day Kindergarten has been discussed. There is a lot of brainstorming going on to find ways money can be saved.

- E. The PEF Now funds were discussed. Amy explained the PEF Now thinks the best way to spend the money is by adding a part time technology specialist (1 year deal=\$35,000) to help train teachers. In addition, any extra money will be used to partner with the PEF and give grants to media centers to match what the PTO's are donating. The goal would be to have a person work with the five retrofitted elementary schools and one work at high schools.

- IV. Old Business
 - A. N/A

The next meeting is May 9th. The meeting was adjourned at 4:55.